

Full Wedding Planning

Services and Pricing

- Develop and implement contingency plans for outdoor ceremonies and inclement weather.
- Create and manage a detailed wedding planning calendar and budget.
- Assist in obtaining necessary permits, licenses, and insurance for the venue.
- Mediate vendor issues and troubleshoot any concerns throughout the planning process.
- Provide guidance on music selections for both the ceremony and reception.
- Assist with seating arrangements for guests and the wedding party.
- Coordinate accommodation arrangements, including hotel room blocks for guests and the bridal party.
- Follow up with all vendors to confirm arrival times, deliveries, and final details.
- Facilitate a drop-off meeting with the bride to collect all personal items for the wedding.
- Receive and oversee deliveries while greeting vendors on the wedding day.
- Manage and coordinate all vendors on the wedding day to ensure seamless execution.
- Distribute final payments and gratuities to vendors as needed.
- Supervise and participate in ceremony and reception setup, ensuring all décor elements are properly placed.
- Provide a detailed event timeline for vendors and an itinerary for family and attendants.
- Oversee the placement of guest place cards, wedding favors, gifts, bridal portraits, and guest books.
- Direct the rehearsal, ceremony, and reception to ensure all elements run smoothly.
- Coordinate timing for musicians and cue the wedding party for entrances.
- Ensure key reception events, such as the cake cutting and first dance, stay on schedule.
- Handle any unexpected issues that arise before or during the wedding.
- Oversee all finishing touches to ensure the event meets the couple's vision.
- Provide access to an "Emergency Kit" for the couple and wedding party.
- Supervise and participate in the breakdown of the ceremony and/or reception.
- Ensure the venue is cleaned and restored to specifications after the event.
- Arrange and manage beverage service as needed.
- Offer access to a variety of décor items, including arches, florals, and centerpieces.
- Be available to clients during business hours, with extended availability in the two weeks leading up to the wedding.
- Provide expert guidance on event styling, rentals, linens, and wedding accessories.
- Assist with vendor selection and venue recommendations based on client preferences.
- Conduct venue visits and final walkthroughs to confirm all details.
- Develop and manage a comprehensive event timeline to ensure a smooth wedding day.
- Oversee all aspects of onsite event management, troubleshooting as needed.

Starting at \$800
